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Exhibitor's contract - Feria Congreso ANDINATRAFFIC 2019
March 18 - 20 | 2019 in Bogotá, Colombia

Exhibitor's name	
Address	
City	
Country	
Person in charge	
Phone	
Fax	
E-mail	
Tax number	
Products/Services on the booth	
Represented countries	

Exhibition space

Booth	Description		Rate
Type: Number:	Carpeted standard ground will be provided by the organizers. Side and bottom walls in wooden panels. Cornice with inscription with the name of the Exhibitor and stand number. Electrical installation and basic lighting. Entry in the official catalog. Two catalogs or programs will be delivered to each exhibitor. Exhibitors badges, invitations and promotional material.	TOTAL AMOUNT (USD all taxes included)	\$

We hereby confirm our participation as an exhibitor at **ANDINATRAFFIC 2019**, March 18 to 20 in Bogotá. We have read and accept the Conditions of Participation as an Exhibitor, appearing at the back of this document.

City and date

Signature and stamp

CONDITIONS OF PARTICIPATION FOR EXHIBITORS

INSCRIPTION. It should be formalized through the official form, adjusting to the payment contained therein. In the event the payment is not made within the prescribed period, the Exhibitor will forfeit all rights reserved space, and the space available to the organization. Occupation of space that has not been paid in full will not be permitted.

PAYMENT INFORMATION. The payments will be made by check or bank transfer in favor of SOFEX AMERICAS LTDA. (submit copy of the deposit). Payment shall be made as follows: 50% of the enrollment application and the balance until the deadline. In any case, the full rent should have been paid thirty days before the event.

ACCEPTANCE OF PARTICIPATION. Acceptance of participation is reserved to the event organizers, who reserves the right to fully and may reject any application at its discretion that do not conform to the purposes of the event. To preserve the character and purpose of the event, the organization applies selection criteria in the admission of the products to be exhibited. If the application can not be accepted for the reasons stated above, the Organization is required to reimburse the subscriber value.

VALIDATION OF EXPENDITURE AND WITHDRAWAL OF EQUIPMENT AND EXHIBITION MATERIAL. Full payment of additional expenses incurred by the exhibitor during the event will be indispensable to remove material (furniture, objects and installations) of the companies exhibition space.

EXHIBITORS WAIVER . If the exhibitor renounces his participation the company will lose the amounts paid. If the exhibitor's cancellation is made within thirty days before the opening of the event it will be demanded full payment of the exhibition space, even though it may later be occupied by another exhibitor.

PREFABRICATED STAND. FEATURES AND SERVICES INCLUDED. Carpeted standard ground will be provided by the organizers. Side and bottom walls in wooden panels. Cornice with inscription with the name of the Exhibitor and stand number. Electrical installation and basic lighting. Entry in the official catalog. Two catalogs or programs will be delivered to each exhibitor. Exhibitors badges, invitations and promotional material.

ASSEMBLY AND STAND DECORATION. Exhibitors will be authorized to realize the final decoration of their booths one day before starting the show, as it will be announced in the Exhibitor's Manual. Assembly and final decoration of stands must be completed within the time set by the Organization. Materials and articles that will be exposed have to be those who have been detailed in the application and have been admitted by the Organization. The input or output of any material during the opening hours for the public visitors will not be allowed.

REMOVAL AND MOVING OUT. The stands will be neither abandoned nor disassembled, in whole or in part, prior to the time set by the Organization. The exhibitor's space has to be left completely clean and free of garbage and other material, including boxes or cases.

DELIVERY OF GOODS. The delivery of supplies and materials during the days of the event, any repairs that were needed in the facilities and cleaning must be effected outside the hours spent open to the public.

SURVEILLANCE AND SECURITY. The fair set within the grounds, service order and general surveillance but declines all responsibility for damages from weather accidents, smoke, theft or any act of whatever nature, may be caused to the premises and property of those individuals, entities and bodies involved in that. Exhibitors also are responsible for any damages self-action of its personnel or facilities may cause to others. Exhibitors are free to insure against such risks by the system they deem most appropriate.

REGARDING THE PRODUCTS AND SERVICES EXPOSED. It is strictly prohibited to deposit or exhibit at the stands and facilities, hazardous, flammable, explosive or unhealthy materials that emit odors and, in general, that may disturb other exhibitors and audience. Surveillance of the facilities and products is in charge of the exhibitors particular staff. The exhibition of machinery in operation require prior authorization from the event organizers, authorization will only be considered when it does not constitute a danger or serious nuisance to the facilities and the public in general. These facilities must be sufficiently protected to prevent accidents to visitors and other people, according to regulations.

OPENING AND CLOSING. Exhibitors are required to keep open to the public pavilions or stands throughout the duration of the fair, within the timetable set by the Organization.

OFFICIAL CATALOGUE. ADVERTISING. The official catalog will be published by the Organization itself, who reserves all advertising rights. Additional advertising that will be done by the Exhibitors particularly in relation to the fair, will be subject to review and approval of the Organization. The use and display of all kinds of sound equipment should be in acoustic conditions that do not cause discomfort. Regardless of our own regulations, they must be observed current legislation. Printed propaganda and objects of whatever kind, will be distributed exclusively by exhibitors inside the stands and will cover items or services presented or approved by the Organization.

GENERAL. Exhibitors are required to accept the passage through their stands, water pipes and laying of power lines needed for the arrangement and general conditioning of the enclosure, on the understanding that such pipes are coated so that they can not cause discomfort. Exhibitors are required to allow free access to their stands, as necessary to carry out the essential or urgent work. The Exhibitor shall be insured against personal accidents and cover social insurance, taxes and other labor and tax obligations under existing legislation, the event organizers decline any possible claim or impact on these issues.

POWER SUPPLY. The prefabricated stands have outlets for AC supply of 110 volts. Any other electrical installation will be charged to the Exhibitor, who will express its needs in the application form of accessories and services. Exhibitors who have contracted bare stand space do not have any power supply. They have to hire this service in a separated order form. This installation service and power consumption is billed.

ENTRY PASSES. Exhibitors will receive invitations upon request and under the conditions set by the Organization. The Exhibitors badges issued by the Organization, allow enter to the show rooms one hour before opening time and allow to remain in this area until one hour after the daily close, except the final day of the event.

RESPONSABILITY. The Exhibitor shall be responsible for the risks related to the displayed goods, risk and liability of staff or employees who have been contracted. Exhibitors have to leave the stands and equipment under the conditions in which they have received. All damage caused by the exhibitor or representatives will be repaired in charge.

The Organization shall not be liable for any loss, damage or expense caused by strikes, accidents, terrorist acts, major force or any other cause beyond its control, if any of the services of its wholly or partially fail.

The Organization declines all responsibility for any loss or damage of the displayed products or other property of the Exhibitor. It is therefore recommended to hire appropriate insurance.

The Organization for cause, reserves the right to modify the surface or site assigned to the exhibitors, as well as any other necessary structural change, without compensation or compensation by the Exhibitor. If, for any reason, the event can not be held, Exhibitors are only entitled to a refund of the quantities delivered, with no option to any compensation.

The Organization reserves the right to refuse admission of an exhibitor and may withdraw it if it has been attributed by inaccurate data or if the conditions of admission and participation are not met.

The Organization may establish new rules imposed by the circumstances for the smooth running of the event, including the postponement of the event, making them known to the exhibitors even verbally.

DISPUTES. Any controversy or dispute relating to this contract shall be settled by an arbitration tribunal, which shall be subject to the rules of the Arbitration and Conciliation Center of the Chamber of Commerce of Bogota, according to the following rules: a. The Tribunal shall consist of three arbitrators appointed by the parties by mutual agreement. If that is not possible, the arbitrators shall be appointed by the Arbitration and Conciliation Center of the Chamber of Commerce of Bogota, at the request of either party. b. The Court will decide in law.

CPE ENGL 2016